

Seller Services Forms Checklist

Residential

Form 280

for use in the Province of Ontario

This Checklist is for a REALTOR® file to assist with Forms awareness. The REALTOR® is advised to enquire with their brokerage or Board/Association regarding required other possible Seller related forms or forms use policies.

SALESPERSON/BROKER/BROKER OF RECORD:

PROPERTY:

SUGGESTED MINIMUM STANDARD FORMS TO USE WITH SELLER(S) - not limited to

- | | |
|---|---|
| <input type="checkbox"/> Working with a REALTOR®
- Form 810/811 | <input type="checkbox"/> Agreement of Purchase and Sale
- Form 100/101/102/110/111/115/105 |
| <input type="checkbox"/> Listing Agreement (Seller/Landlord/Client)
- Form 200/210/230/255 | <input type="checkbox"/> Trade Record Sheet
- Form 640 |
| <input type="checkbox"/> Individual Identification Information Record
- Form 630/631 | <input type="checkbox"/> Waiver/Notice of Fulfillment of Condition(s)/Amendment
- Form 123/124/120 |
| <input type="checkbox"/> Confirmation of Co-operation and Representation
- Form 320/324 | <input type="checkbox"/> Registrant Disclosure of Interest Acquisition/Disposition
- Form 160/161 |
| <input type="checkbox"/> Multiple Representation, Seller Acknowledgement & Consent
- Form 325 | <input type="checkbox"/> Disclosure of Benefit/Payment to Registrant Finders Fees, Rewards
- Form 610 |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

EXPANDED FORMS WHEN WORKING WITH SELLER(S) - not limited to

- | | |
|---|---|
| <input type="checkbox"/> Seller's Direction re: Property/Offers Important Information for Seller Acknowledgement
- Form 224 | <input type="checkbox"/> Residential Market Comparison Guide
- Form 260 |
| <input type="checkbox"/> Seller's Direction re: Property/Offers
- Form 244 | <input type="checkbox"/> Mortgage Verification
- Form 261 |
| <input type="checkbox"/> Seller Property Information Statement Important Information for Sellers
- Form 225 | <input type="checkbox"/> Open House Guest Registration
- Form 270 |
| <input type="checkbox"/> Seller Property Information Statement or Schedules
- Form 220/221/222 | <input type="checkbox"/> Mutual Release
- Form 122 |
| | <input type="checkbox"/> Other _____ |


DISCOVERY & DISCLOSURE - not limited to

- | | |
|--|--|
| <input type="checkbox"/> Residential Information Checklist And Schedules
- Form 820/821/822 | <input type="checkbox"/> Green Information Checklist Residential/Commercial
- Form 824/825 |
| <input type="checkbox"/> Residential Information Checklist Rental or Lease - Fixture(s)/Chattel(s) Included
- Form 823 | <input type="checkbox"/> Residential Information Checklist Rental/Tenancy on Property
- Form 826 |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

COMMUNICATION & NOTIFICATION FORMS - not limited to

- | | |
|--|---|
| <input type="checkbox"/> Co-Brokerage Agreement
- Form 650 | <input type="checkbox"/> Entry/Access to Property Seller Acknowledgement
- Form 208 |
| <input type="checkbox"/> Agreement to Co-Operate
- Form 651 | <input type="checkbox"/> Entry/Access to Property Tenant Acknowledgement
- Form 248 |
| <input type="checkbox"/> Brokerage Communication
- Form 652 | <input type="checkbox"/> Offer Conveyance - Acknowledgement
- Form 109 |
| <input type="checkbox"/> Offer Summary Document
- Form 801 | <input type="checkbox"/> Condition(s) in Offer - Seller Acknowledgement
- Form 128 |
| <input type="checkbox"/> Fax Cover Sheet - Offers
- Form 130 | <input type="checkbox"/> Referral Agreement
- Form 641 |

Take note that every real estate transaction is unique and the Ontario Real Estate Association (OREA) does not warrant and is not responsible in any way for the adequacy, sufficiency, applicability, accuracy or suitability of any of the Forms on this Checklist. Further, OREA assumes no liability for the utilization of this Form 280 or any Form contained herein.

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Buyer Services Forms Checklist

Residential

Form 380

for use in the Province of Ontario

This Checklist is for a REALTOR® file to assist with Forms awareness. The REALTOR® is advised to enquire with their brokerage or Board/Association regarding required other possible Buyer related forms or forms use policies.

SALESPERSON/BROKER/BROKER OF RECORD:

PROPERTY:

SUGGESTED MINIMUM STANDARD FORMS TO USE WITH BUYER(S) - not limited to

- | | |
|--|---|
| <input type="checkbox"/> Working with a REALTOR®
- Form 810/811 | <input type="checkbox"/> Agreement of Purchase and Sale
- Form 100/101/102/110/111/115/105 |
| <input type="checkbox"/> Buyer Representation Agreement (Buyer/Tenant/Client)
- Form 300/346/330/360 | <input type="checkbox"/> Trade Record Sheet
- Form 640 |
| <input type="checkbox"/> Individual Identification Information Record
- Form 630/631 | <input type="checkbox"/> Waiver/Notice of Fulfillment of Condition(s)/Amendment
- Form 123/124/120 |
| <input type="checkbox"/> Receipt of Funds Record
- Form 635 | <input type="checkbox"/> Registrant Disclosure of Interest Acquisition/Disposition
- Form 160/161 |
| <input type="checkbox"/> Confirmation of Co-operation and Representation
- Form 320/324 | <input type="checkbox"/> Disclosure of Benefit/Payment to Registrant Finders Fees, Rewards
- Form 610 |
| <input type="checkbox"/> Multiple Representation, Buyer Acknowledgement & Consent
- Form 326 | <input type="checkbox"/> Other _____ |

EXPANDED FORMS WHEN WORKING WITH BUYER(S) - not limited to

- | | |
|--|---|
| <input type="checkbox"/> Residential Market Comparison Guide
- Form 260 | <input type="checkbox"/> Open House Guest Registration
- Form 270 |
| <input type="checkbox"/> Seller Property Information Statement or Schedules
- Form 220/221/222 | <input type="checkbox"/> Mutual Release
- Form 122 |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

DISCOVERY & DISCLOSURE - not limited to

- | | |
|--|--|
| <input type="checkbox"/> Residential Information Checklist And Schedules
- Form 820/821/822 | <input type="checkbox"/> Green Information Checklist Residential/Commercial
- Form 824/825 |
| <input type="checkbox"/> Residential Information Checklist Rental or Lease - Fixture(s)/Chattel(s) Included
- Form 823 | <input type="checkbox"/> Residential Information Checklist Rental/Tenancy on Property
- Form 826 |
| <input type="checkbox"/> Other _____ | <input type="checkbox"/> Other _____ |

COMMUNICATION & NOTIFICATION FORMS - not limited to

- | | |
|---|---|
| <input type="checkbox"/> Co-Brokerage Agreement
- Form 650 | <input type="checkbox"/> Offer Conveyance - Acknowledgement
- Form 109 |
| <input type="checkbox"/> Agreement to Co-Operate
- Form 651 | <input type="checkbox"/> Condition(s) in Offer - Buyer Acknowledgement
- Form 127 |
| <input type="checkbox"/> Brokerage Communication
- Form 652 | <input type="checkbox"/> Fax Cover Sheet - Offers
- Form 130 |
| <input type="checkbox"/> Offer Summary Document
- Form 801 | <input type="checkbox"/> Referral Agreement
- Form 641 |

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